

Maximizing GMS Performance

There are two procedures that you should be following routinely to assure that the GMS Accounting and GMS Revolving Loan software are performing at their optimum ability. First, make sure that you have downloaded and installed all available updates. This includes the GMS revisions we send to our clients as well as **all appropriate updates from Microsoft**. These need to be installed in a timely manner and you may want to have a conversation with your IT personnel to assure that the best update procedures, for all sources, are in place. To determine if you are using the latest version of GMS accounting or revolving loan, when logged in to your software, click on Help\About and compare the version number listed in the blue box on the first page of this newsletter titled "Present Versions of Software".

Second, make sure you perform your daily compact and repair if you are using the Microsoft Access version of the accounting or revolving loan software. As you use a database and add transactions, the database is naturally going to get larger. Also, during the normal operation of GMS software, empty spaces can be created within the database. These empty spaces may cause items to open more slowly and normal operations may generally seem to take longer. The compact and repair step will remove these empty spaces and help your accounting or revolving loan software run efficiently.

If you are using the SQL version of GMS software, your IT person or database administrator should write a maintenance plan for the management of the database(s). The maintenance plan would include the type of database maintenance and backup and the frequency in which they are done.

With the recommendation of your IT staff, GMS has created a Backup Utility. If you don't already have the utility and would like to have it, please send an email to service@gmsactg.com with your request. You will receive a return email with a link and installation instructions. The Access version of this utility will assist you in your backup process as well as the compact and repair step. The GMS SQL Server Backup Utility will only prepare a backup.

The GMS Help files contain detailed backup instructions and recommendations. In the GMS Accounting Help Manual, these are located in Operating Information\Recommended Database Backup Procedures. For GMS RLSS, they are located in General Operating\Database Maintenance Backups.