

Need to Prepare Files for IRS or the Social Security Administration?

Many GMS clients report W2 information electronically to the Social Security Administration and/or 1095C, 1099 and 1098 amounts to the Internal Revenue Service. Remember you have two options available:

1. Supplement #400, W2 Electronic File Reporting, Supplement #330 Complete 1099's and/or Supplement #804 RLSS 1098's will enable you to prepare and submit these files yourself. You may order these supplements via the client section of our website at www.gmsactg.com.

2. You may also choose to have GMS prepare the files for you to be electronically submitted.

Note - You must purchase, or have already purchased Supplement #330 Complete 1099's and/ or Supplement # 804 RLSS 1098's in order for GMS to prepare the files. Instructions for the file preparation and transmission to GMS can be found in the Help manual under the appropriate supplement.